

MILPERSMAN 1306-971

APPRENTICE MILITARY ENVIRONMENT (AME) INSTRUCTOR DUTY

Responsible Office	NAVPERSCOM (PERS-4010D)	Phone:	DSN	882-3878
			COM	(901) 874-3878
			FAX	882-2646

References	(a) BUMEDINST 1300.2
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1. **Background.** Personnel assigned to Apprentice Military Environment (AME) Instructor duties at Training Support Center (TSC), Great Lakes provide leadership, training, and mentorship to Sailors at the Apprentice level of the Sailor Development Continuum.

a. In execution of these duties, personnel assigned to TSC, Great Lakes must continually demonstrate superior leadership and motivational skills to be successful in physically and emotionally demanding situations. Duties as an AME Instructor require proven self-discipline and imaginative problem-solving skills in challenging and often unique situations.

b. Above all, AME Instructors must be highly principled, possessing strong character and personal and professional integrity. They must be committed to reflect the Navy's core values.

c. Tour length will be a minimum of 36 months.

2. **Requirements/Qualifications**

a. Servicemembers must be screened by a qualified medical representative per reference (a). Candidates must disclose the following information to medical personnel:

(1) List any known medical conditions to include recent surgery, injuries, knee problems, back problems, etc., which would preclude full participation in strenuous daily exercise with Sailors and the physical readiness program.

b. Member must be screened by the command Drug and Alcohol Program Advisor (DAPA). Member must not have a history of intemperate use of alcohol in the last 60 months.

c. A screening board chaired by the command master chief (CMC) and a minimum of three other board members must interview the nominee prior to the commanding officer's (CO) interview.

(1) Upon completion of the CMC screening board, a NAVPERS 1070/613 (Rev. 10-81), Administrative Remarks entry must be completed.

Date: (Rate/Name) was interviewed this date per MILPERSMAN 1306-971 and found to be fully qualified for assignment to Apprentice Military Environment Instructor Duty.

Command Master Chief's Signature

(2) The following administrative remarks apply to all personnel assigned as AME Instructor and shall be briefed to all applicants by the CMC screening board:

(a) Member must be committed to and reflect the Navy core values.

(b) Pregnancy is not disqualifying; however, the projected rotation date (PRD) will be lengthened to include limited duty and convalescent leave associated with pregnancy and childbirth.

(c) Single parent members must be counseled about working hours, duty requirements, and **extended childcare requirements** (documented by a NAVPERS 1070/613 entry). Point of contact for this information is:

Command Master Chief
TSC, Great Lakes
DSN 792-6959
COMM. (847) 688-6959

(d) Personnel with 15 or more years of service will not be approved for transfer to the Fleet Reserve before completion of the minimum tour.

d. The CO will personally evaluate and certify that member has been screened.

(1) Upon completion of the CO's interview, a NAVPERS 1070/613 entry must be completed.

Date: (Rate/Name) was interviewed this date per MILPERSMAN 1306-971 and found to be fully qualified for assignment to Apprentice Military Environment Instructor Duty.

Commanding Officer's Signature

NOTE: By direction is not authorized and will not be accepted.

(2) The following requirements must be evaluated:

(a) Performance evaluations: No mark below 3.0 on NAVPERS 1616/26 (Rev. 3-02), Evaluation Report and Counseling Record (E-1 - E-6) in any trait and must reflect steady or improving trend for the past 36 months.

(b) No nonjudicial punishment (NJP), courts-martial, civil conviction, or significant involvement with civil authorities within the past 36 months.

(c) Must demonstrate strong traits in military bearing and leadership.

(d) Warfare qualification required.

(e) Required Armed Services Vocational Aptitude Battery (ASVAB) minimum VE score of 50 (waivers granted on case-by-case basis).

(f) Physical Readiness: Member must have scored "good low" or higher on the most recent Physical Fitness

Assessment (PFA) for their age group. The candidate for AME Instructor duty must be able to perform and pass the run portion of the Physical Readiness Test (PRT) before the screening is submitted to Navy Personnel Command (NAVPERSCOM). Waiver of the run portion of the PRT is not allowed.

(h) Tattoos: Individuals with excessive or tasteless (nudity/profanity) visible tattoos are not eligible. Excessive is defined as tattoos that cover over two-thirds of an individual's exposed limbs. Visibility of tattoos must be inspected with the member in PT-shorts and T-shirt.

e. All candidates must be re-screened by the detaching command 30-45 days prior to detachment. If status has changed, detaching command must notify NAVPERSCOM, Shore Special Programs Assignment Branch (PERS-4010D) and TSC, Great Lakes by message prior to execution of orders.

f. Waivers for the requirements contained in this article may only be granted by CO, TSC, Great Lakes prior to releasing orders.

g. Complete sections A, B1, C, D1, D5 and D6 of NAVPERS 1306/92 (Rev. 12-03), Special Program Screening Form, Exhibit 1 of MILPERSMAN 1306-900. A copy of the completed screening package, including full length three-quarter view photo of the candidate in Summer Khaki (E-7 and above) or Summer Whites (E-6 and below) must be mailed or faxed to NAVPERSCOM (PERS-4010D) and TSC, Great Lakes. NAVPERSCOM (PERS-4010D) will verify PRT results if member is contained in Physical Readiness Information Management System (PRIMS); otherwise, the current command will need to provide PRT results to NAVPERSCOM (PERS-4010D).

h. Required obligated service (OBLISERV) for this program is 36 months. OBLISERV will need to be obtained by the command delivering orders within 30 days of receipt. NAVPERSCOM (PERS-4010D) must be notified by message of any members who fail to obligate.