



POST-DIVISION OFFICER

SHORE DUTY SLATE INFORMATION

(15 January 2016)

You can follow changes to the slate on Facebook:

<https://www.facebook.com/pers42>

Read below prior to submitting assignment preferences.

References:

MILPERSMAN 1300 articles (Assignment and Distribution)
MILPERSMAN 1900 articles (Separation)

Top 6 things you need to know:

1. Confirm you are playing this slate. You must be able to report NLT September 2016 in order to play this slate. Verify your PRD with your CO. **If you intend to resign, you must formally relay your intent prior to submitting preferences. Once preferences are submitted a member may not submit a resignation.**
2. Review the opportunities on the Slate and discuss them with your CO, XO, and anyone else whose advice you value. Your CO is an integral part of your detailing process and his involvement and advice is important to a successful detail.
3. Ensure that your service record and contact information are up to date. Your record is one of the most important factors considered in the slating process. A thorough review of your record ensuring all FITREPs and awards are submitted is critical to the detailing process.
4. Preferences must be received by 1600 CST on 4 Mar 2016. Submitting preferences early is highly recommended as it allows for any pertinent feedback. Additionally, you can submit your preferences as many times as you desire. The preferences on file at 1600 CST on 4 Mar 2016 will be the ones used for slating. **If no preferences are received, you will be issued orders based on assignments available.**
5. Assignments to NROTC, USNA, NPS, or Flag Aide have separate requirements. If you are interested in one of these assignments, submit required documents early. See 'Slate Mechanics' below for the respective requirements.
6. Any officer playing the slate who is, or is going to be nominated as the Junior Officer of the Year (JOOY) for the Squadron, has to inform 421C prior to the slate closing. The JOOY will be given preferential detailing to their top 3 preferences. If at the close of the slate neither the member or the command has informed 421C, the member is free to detail accordingly.

Slate Mechanics:



POST-DIVISION OFFICER

SHORE DUTY SLATE INFORMATION

(15 January 2016)

1. The list of jobs on the slate does change between the time that the slate opens and when it closes. Every effort is made to advertise the appropriate number of assignments proportional to the number of division officers rolling ashore. Please be aware that several things affect the slate:

A. Some jobs may not be filled when the slate is closed due to higher priorities.

B. Others may come off the slate prior to closing due to PRD shifts.

C. Some billets are provided to PERS-42 late by the placement officers and won't get posted until the very end.

2. Most jobs on the slate do not incur any additional obligated service after completion of your shore tour assignment. Navy-funded graduate education programs will incur an additional obligated service. If you have specific questions about incurring additional obligated service, contact PERS-421C.

3. Slate compression – defined as combining several jobs of same job type or geolocation into a single preference. For example, there are 5 jobs in your desired geolocation. Rather than listing these 5 jobs sequentially, 1 through 5, they would be considered one preference with 5 subsets (e.g. 1.a through 1.e). See the below example (5.A).

A. Why do we do it? – This is done to maximize our ability to satisfy your desires. A majority of the time, we are able to meet each individual's main desires for shore duty. However, in the event we cannot meet the main desire, we need to know what your subsequent preference would be.

B. Only consecutive preferences will be compressed. ****Disclaimer** NROTC assignments cannot represent more than 1 preference in your top 5. If you desire multiple NROTC units, list them all under a single preference.**

C. Use the comments section to lay out your compressed requests.

4. Only list priority 1 jobs in your list of ten preferences. All priority 1 jobs must be filled. Priority 2 jobs will be filled only after all of the priority 1 jobs are filled. Priority 2 jobs can be listed below your preference list.

5. You can update your preferences as many times as you want until the slate closes. PERS-421C will send you verification of receipt. If you don't get verification, your preferences weren't received. To send in preferences email the following to 421C:



POST-DIVISION OFFICER



SHORE DUTY SLATE INFORMATION

(15 January 2016)

A. Select your top ten preferences (priority 1) from the online file and provide the applicable job number and name for each of your preferences. If you are interested in Priority 2 jobs please list them at the bottom of your preferences. For example:

1a- 35 NROTC SC
1b- 65 NROTC WA
2- 67 NNPTC
3a- 55 Groton job 1
3b- 56 Groton job 2...
Pri 2: 1 staff job 1
6 staff job 2

B. If interested in playing for high visibility jobs, please contact 421C to discuss options.

C. Provide your full name, command name, contact email and phone number as well as Commanding Officer's Email and phone number. Sometimes it is necessary to get in touch with you during slating to discuss your preferences. The more methods of contact we have the easier this is to do.

D. List the three jobs that you are least excited about in order. Also describe anything in general that you are not interested in (e.g. billets in DC, NROTC assignment, COMCONEX instructor billets, etc.). This is equally as important as your top ten preferences in helping your detailer understand your goals and desires.

6. If you will be unavailable to review the slate due to your boat's schedule, contact P421C to discuss your situation. We will send you and your Squadron periodic updates to keep you informed of changes to the slate as they occur.

7. Contacting incumbent officers: to prevent officers on shore from being flooded with questions from those officers playing the slate, we do not provide contact information. If there are specific questions about a billet on the slate, please contact 421C to discuss the assignment. If we need to contact the incumbent for further information, we will do so with a consolidated list of questions.

8. Green Detail is an assignment of preference choice 1 -3, yellow detail is an assignment 4 - 10, and a red assignment will be an assignment not on the officer's preference list.

9. The slate closes 4 March 2016. Slate approval should be no later than 25 March 2016. Upon approval, all CO's and Commodores are notified of the results. Orders typically follow within a month (assignment dependent).

Assignment Specifics:



POST-DIVISION OFFICER



SHORE DUTY SLATE INFORMATION

(15 January 2016)

1. NROTC

A. Your transcripts must be submitted to the accepting university. In order to expedite potential orders, submit your official transcripts early. Most universities require an undergraduate GPA of 3.0 on a 4.0 scale. You can send unofficial transcripts. Send/fax transcripts to:

Email: [PERS-421C \(jarrett.crossgrove@navy.mil\)](mailto:jarrett.crossgrove@navy.mil)

FAX: 901-874-2648

Address: Navy Personnel Command (PERS-42)
Attn: LT Jarrett Crossgrove
5720 Integrity Drive
Millington, TN 38055

B. If you are selected for a NROTC billet, you must get an interview from a Submarine Flag Officer. If a Flag Officer is not available, the interview may be conducted by a Submarine Major Commander (e.g. your Commodore). Contact your detailer if through any special circumstance you require assistance. **This interview takes place only after you are officially assigned. Do not do this interview prior to the slate closing. Any results of a premature interview will not be considered.**

2. **Naval Postgraduate School (NPS)** - If you are considering Naval Postgraduate School, apply online early (<http://www.nps.edu/>). By applying, you get your Academic Profile Code (APC) calculated. This is used to billet you into the correct curriculum. This will not commit you to a tour at NPS, but will help to expedite your orders if you are selected for this assignment. **If you are ED Option, please inform PERS-421C to discuss program specifics.**

3. Non-Traditional Shore Duty (NTSD)

A. There will be several Non-Traditional Shore Duty (NTSD) jobs on each slate that will be filled; these include:

(1) Sea Duty: Destroyer Squadron (DESRON), Amphibious Squadron (PHIBRON), Carrier Strike Group (CCSG), or Expeditionary Strike Group (ESG) Staffs

(2) Unaccompanied Overseas: Bahrain and GWOT Support Assignments (GSA)

(3) Pre-Commissioning Unit (PCU) split tour and MTS conversion division officer

(4) Prototype Shift Engineer



POST-DIVISION OFFICER



SHORE DUTY SLATE INFORMATION

(15 January 2016)

B. Upon completion of a NTSD, the individual has three options available for follow on rotation.

(1) The individual may elect to play the Division Officer Shore Slate corresponding to his rotation date, with preference given as a NTSD returnee. All billets on the slate will be available for selection, regardless of priority (e.g. 1, 2, or 3). Once a billet has been selected, a two week waiting period will begin allowing for other NTSD returnees to submit their preferences for the same assignment. If no other NTSD returnees submit preferences for the billet during the two week waiting period, the billet will be removed from the slate and orders will be written. If multiple NTSD returnees desire the same billet within the two week waiting period, PERS-42 will select the best individual for the billet. Ranking criteria will be performance based via FITEPs, awards, and letters of recommendation. In the event of evenly ranked individuals, those with a Nuclear Officer Incentive Pay contract will be given preference. Those officers not selected for a given billet will be informed immediately so they may choose another assignment.

(2) The individual may elect to play the Division Officer Shore Slate corresponding to his rotation date, with NO preference given as a NTSD returnee. Assignments will be based on preferences and performances of all individuals playing the slate. Once the slate has closed, the individual will be issued a homeport guarantee letter for their Department Head sea tour.

(3) The individual may elect to forgo a follow on shore tour and proceed directly to SOAC. In this event, a homeport guarantee will be issued to the member for their Department Head sea tour.

****Proximity to your 7.5-year SOAC gate could affect the length of your Follow-On assignment. For your specific timing, discuss with PERS-421C.**

C. The NPTU Follow-On Option is unique; after completion a 2-year tour you will receive both of the following if you have signed a COPAY contract:

(1) A Department Head homeport, or ship-type guarantee.

(2) Remain at Prototype for a 1 year sabbatical to complete work on a Master's Degree and/or JPME prior to attending SOAC. You remain attached to the command but will not be assigned on staff.

****Assignment to NPTU or PCU requires you to be warfare qualified, PNEO complete, and 24 months onboard. If you meet these requirements and desire one of these positions, contact 421C.**

****Proximity to your 7.5-year SOAC gate could affect the length of your Follow-On option. For your specific timing, discuss with PERS-421C.**



POST-DIVISION OFFICER

SHORE DUTY SLATE INFORMATION

(15 January 2016)

4. Overseas and Joint Assignments

A. Overseas and joint assignments require a 36 month tour. Your orders will be written with a 24 month PRD. Regulations allow a waiver of time in these tours to ensure officers reach career milestones on time. To keep you on track for career milestones you will be tracked to report to SOAC after a 24 month tour. If you do not continue on to Department Head you may be required to serve 36 months on station before transferring or separating.

5. SEMINAR:

A. SEMINAR temporarily returns highly qualified Black, Hispanic, and Asian/Pacific Islander officers and senior enlisted personnel to their home communities for a 20 calendar-day period to meet with local influential community members and to discuss the vast educational, career, and advancement opportunities Navy offers. SEMINAR is performed in conjunction with PCS orders and, in most cases; the participant is entitled to per diem and travel allowances.

B. Individuals should contact the SEMINAR POC regarding requests at (901)874-9334.



POST-DIVISION OFFICER
SHORE DUTY SLATE INFORMATION

(15 January 2016)

SLATE DATES

1st Qtr

SLATE OPENS: 2nd week in July

SLATE CLOSES: 1st week in September

REPORT DATES: January - March

2nd Qtr

SLATE OPENS: 2nd week in October

SLATE CLOSES: 1st week in December

REPORT DATES: April – June

3rd Qtr

SLATE OPENS: 2nd week in January

SLATE CLOSES: 1st week in March

REPORT DATES: July-September

4th Qtr

SLATE OPENS: 2nd week in April

SLATE CLOSES: 1st week in June

REPORT DATES: October – December